

Date: _____

Electrical Director
Huntington Ingalls Industries
P. O. Box 149
Pascagoula, MS 39530

To Whom It May Concern:

In accordance with Article VII, Section 6 of the agreement between Huntington Ingalls Industries and IBEW Local Union No. 733, I am hereby requesting a shift change from _____ shift to the _____ shift. I understand that in accordance with this language, if I am being transferred from the 2nd or 3rd shift, it will not be done until the end of the workweek as openings occur and I will receive 24 hour's notice of such transfer. I may, however, waive this as indicated below. This shall be only if the Union and the Company agrees to such waiver. It is further understood that this shall not constitute a precedent from written contract language.

I understand that a copy of this request shall be made to the Union and the Company before such request shall be considered. It is also understood that irrespective of preference, the Company may retain sufficient qualified employees on each shift as may be necessary to meet contractual commitments.

Thank You.

I AGREE TO WAIVE 24 HOURS: YES _____ NO _____

Name: _____

Address: _____

City _____ State _____ Zip _____

Badge No. : _____

Classification: _____

Hull # or Area: _____

Current Foreman: _____

Hire Date: _____

Home or Cell # (_____) _____ (_____) _____

CC: IBEW L. U. 733 **Please state reason below or continue on back:**

Chief Steward

Employee _____

(Attach any supporting documentation to this form)